

BX PAC Meeting Minutes

February 10, 2025, 6:30pm, BX library

In Attendance: Cordell Ware (Vice Principal), Shawna Orton (Vice President), Lindsey Hawick (Vice President), Amanda Kopiak (Secretary), Amanda Rekdale (DPAC Rep), Danielle Galbraith (Member-at-Large), Selena Russell (Member-at-Large), Alicia Awesome (Member-at-Large)

Call meeting to order at 6:43 pm by Shawna O.

- Greetings/Introduction of attendees and BX PAC Executive
- Discussion and adoption of January 2025 minutes - adopted by Lindsey H., motion seconded by Alicia A. **Motion carried.**
- Discussion and adoption of additions to agenda

Principal's Report: Cordell Ware (Vice Principal)

1. Basketball Playoffs

BX will host the zone playdowns for boys on February 26th and girls on February 27th. BX will host the city championships for boys on March 5th and girls on March 6th. *Does PAC want to do concession for championships? Amanda K talked to Lance (principal) after the meeting, he said concession isn't necessary for championships*

2. Equipment Room and Kitchen Tour

We are close to finishing. Fridge has been ordered.

3. Upcoming Dates

February 13 – Dinner Party Attire Day

February 14 – Professional Development Day (no school for students)

February 17 – Family Day (School is not in session)

February 26 – Pink Shirt Day

March 7 – School Performance – Professor Wow! - @ 1:15

March 13 – Written Learning Updates released to families at 3:00

March 14 – Book/Movie Character Day

March 14 – Last day of school
March 31 – School Re-Opens

Treasurer's Report: Alicia Awesome (on behalf of Katrina)

*see attached report

- Updated hot lunch numbers and expenses accordingly
- Majority of wishlist items have been paid out (still waiting for 2-3 more receipts from teachers)
- Spring Market Revenue - \$680.00 in vendor fees so far
- Signing authorities have been updated at the bank
- ABF budget - increased to \$5,500 - last year expenses were \$3,917.23 and that didn't include the credit that was spent at Butcher Boys. The BB credit is fairly low at the moment, so budget has been increased to compensate. Budget may need to be adjusted closer to the date. Alicia asked if each fair expense over \$200 needs approval from the executive. We said it's not necessary, as long as it's within the budget

DPAC Update: Amanda Rekdale

- Nothing new to report
- There was lots of positive feedback about the potential "treasurer's toolkit". They are currently gathering more information for it

Ongoing Business: Shawna Orton

- Mother's Day Flower Update - *All info is ready to send out tomorrow. Shawna will get Madelaine to send out info to parents for ordering. May 8th is pickup day. We don't have a specific drop-off time. We asked for a time prior to the end of the school day, but are waiting for confirmation*
- Vendor List Update for Market - *reached maximum for student vendors, and have a fair amount of vendors already signed up. Most vendors have already paid, a few are outstanding. Many vendors have donated items for the silent auction to raise additional funds for the school. We are looking for more donations. Amanda R. will talk to someone at the science centre to see if they want to donate something. The ADST classes are building wooden crates with Mr. Ware, and the crates will get to sell the crates at the markets, with all proceeds going to the Food Bank*
- Apple Blossom Fair Meeting Date - *potentially the last week of February. Most likely by zoom. (Update added after meeting - ABF meeting date set for Thursday, February 27 @ 7 pm)*

- New fridge for PAC kitchen has been ordered. The total was just over \$1,300.00
- Butcher Boys Receipt Drive *to run March 1 through April 30 - Amanda K will post on FB. Shawna has volunteered to tally receipts. Amanda K will get baskets to the classrooms*
- BX Merch is all ordered, just waiting for everything to be on its way - PAC would like more info regarding delivery date, as well as costs and quantities thus far (for budget purposes and future planning)

New Business: Shawna Orton

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Member Feedback/Questions: Shawna Orton

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Meeting adjourned : 7:40 pm

Next meeting held: Monday, March 10, 2025 at 6:30 pm

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Kopiak. Any noteworthy errors or omissions are unintentional.

MAIN ACCOUNT		February 10, 2025	
Opening Balance:		\$68,284.79	
	REVENUE:	EXPENSES:	
Pizza- First Term	\$15,672.50	\$9,703.30	
Pizza- Second Term	\$10,680.00	\$992.58	
Pizza-Third Term			
Hot Lunch -First Term	\$17,600.00	\$14,453.71	
Hot Lunch -Second Term	\$11,868.75	\$3,556.78	
Hot Lunch - Third Term			
The Fig - First Term	\$1,432.75	\$1,234.00	
The Fig - Second Term	\$1,826.50	\$978.50	
The Fig - Third Term			
Juice Fundraiser	\$288.00		
Poinsettia Fundraiser	\$1,970.00	\$1,574.61	
Art Cards by Kids Fundraiser	\$2,702.56	\$50.14	
Mother's Day Flower Fundraiser			
Vaz Art Fundraiser	\$560.00		
Butcher Boys			
Mabel's Labels	\$61.69		
Spring Market	\$680.00		
Grad Rafflebox Fundraiser		\$25.00	
Misc.	\$41.00		
	EXPENSES:		
Used Book Fair		\$190.78	
Hardship Pizza Term 1		\$877.50	
Hardship Pizza Term 2		\$675.00	
Hardship Pizza Term 3			
Babysitting		\$40.00	
Primary Xmas Craft		\$178.00	
Bank Fees		\$10.25	
Website/Domain		\$595.72	
Misc.		\$120.70	
2024/2025 Wish List		\$21,676.90	
BALANCE	\$75,999.11		

GAMING ACCOUNT			
Opening Balance Nov 18, 2024:		\$11,107.04	
	REVENUE:	EXPENSES:	
CHQ#00530-0140335580 Thomson		\$258.98	
MONTHLY PLAN FEE	\$1.95		
ACCT BAL REBATE		\$1.95	
CHQ#00525-3143437679 Wiltse		\$460.83	
CHQ#00527-4145120376 Wandelar		\$129.44	
CHQ#00526-3140278757 Bowers		\$62.71	
CHQ#00531-3143549876 (BX Elementary C/o Black)		\$208.23	
MONTHLY PLAN FEE		\$1.95	
MONTHLY PLAN FEE REBATE	\$1.95		
CHQ#00529-1140622194		\$268.24	
MONTHLY PLAN FEE		\$1.95	
MONTHLY PLAN FEE REBATE	\$1.95		
BALANCE Jan 13, 2025:	\$9,718.61		

Butcher Boys Account			
December 1, 2024	Opening Balance	Revenue	Expenses
	-\$750.96		\$42.86
		\$538.77	
			\$279.60
			\$87.40
			\$25.73
	Closing Balance		
February 6, 2025	-\$84.14		

BUDGET:	
Chq Balance:	\$68,284.79
Wish List 2024/2025	\$22,781.81
Fridge for Kitchen	\$1,400.00
Apple Blossom Fair	\$5,500.00
BALANCE:	\$38,602.98
Gaming Balance	\$11,610.75
Wish List 2024/2025	\$237.89
BALANCE:	\$6,372.86