

BX PAC Meeting Minutes

December 9, 2024, 6:30pm, BX library

In Attendance: Lance Johnson (Principal), Katharine Oviatt (Assistant Superintendent), Trish Hanke (President), Shawna Orton (Vice President), Lindsey Hawick (Vice President), Amanda Kopiak (Secretary), Alicia Awesome (Member-at-Large), Danielle Galbraith (Member-at-Large)

Call meeting to order at 6:40 pm by Trish Hanke

- Greetings/Introduction of attendees and BX PAC Executive
- Discussion and adoption of November 2024 minutes - adopted by Lindsey H., seconded by Trish H.
- Discussion and adoption of additions to agenda
 - Our new Assistant Superintendent Katharine Oviatt is visiting

Principal's Report: Lance Johnson (Principal)

1. Basketball

A regular practice and game schedule will come out in the New Year. Boys play on Wednesdays and girls play on Thursdays. The first league games are on January 22/23.

2. Report Cards

Written learning updates will be released for parents to view after school on December 19 th .

3. Entrepreneur Fair

Mr. Stemler is organizing an Entrepreneur Fair for December 13 th in our gym. About 60 students from Vernon Christian School will visit the fair as they are considering running an Entrepreneur's Fair and it will increase the number of customers at our fair that day.

4. Kitchen Tour

I would like to take the PAC members and show them the plans for expanding the kitchen that the PAC uses for events.

5. Upcoming Dates

December 19 – Ugly Holiday Sweater Day

December 20 – Last day of school

January 6 – School Reopens

January 10 – Dress As Your Hero Day

January 14 – Lockdown practice

January 15 – Kindergarten registration begins/school transfer applications begin

January 24 – Professional Development Day

Treasurer's Report: Katrina Johnson

(Alicia to read on Katrina's behalf, as Katrina was unable to be in attendance)

*see attached report

- Hot lunch expense and revenue has been updated according to order site numbers and cheques that have been cashed up to this point
- Poinsettia fundraiser raised just under \$400, Vaz Art Calendar raised \$560
- Butcher Boys Credit increased by \$100 after receipts had been counted and submitted
- Art Cards by Kids raised \$2700 with only a \$50 expense incurred for shipping
- A couple cheques have cleared from the gaming account (these were approved wishlist expenses)
- Had a meeting at bank last week to adjust signing authorities. Another meeting scheduled for Dec 18
- (Trish) having Butcher Boys run reports for all the purchases made last year so that our records can be kept reconciled with the account. Butcher Boys will print a report at the end of each school year moving forward

Ongoing Business: Trish Hanke

- Christmas Basket Raffle Update
We will not be running this fundraiser this year, due to no Christmas concert, and not enough time to get an answer from Gaming regarding running the raffle online
- Rafflebox Membership
Whitney has volunteered to run any Rafflebox fundraisers throughout the year. Katrina will handle applying for gaming licenses for each "event". Licenses are taking a long time to be issued, so make sure to apply well in advance. The Rafflebox account belongs to the PAC, and has to be run through the PAC, not by individual groups within the school

- BCCPAC Membership

The executive voted and decided we did not think it was necessary to renew the BCCPAC license for our school. DPAC has maintained their membership, should we ever have any questions or issues arise.

New Business: Trish Hanke

- 2025 Fundraisers

- Apple Blossom Fair: Shawna suggested adding a deadline for someone to take over organizing the fair. Lance offered to include it in an email out to families. Alicia and Josh A. are considering taking on the fair. We have decided on the date of Friday, May 23.
- Spring Market: with 50/50 raffle, silent auction, vendors, a section for youth entrepreneurs (with reduced table fee). Prior to Spring Break. Skip Father's Day fundraiser and sell socks at fair
- Mother's Day flowers are a go. Dates will be finalized closer to

Member Feedback/Questions: Trish Hanke

-

Meeting adjourned : 7:49 pm

Next meeting held: Monday, January 13, 2025 at 6:30 pm

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Kopiak. Any noteworthy errors or omissions are unintentional.

MAIN ACCOUNT		December 9, 2024	
Opening Balance:		\$68,284.79	
	REVENUE:		EXPENSES:
Pizza- First Term	\$15,667.50		\$6,622.53
Pizza- Second Term			
Pizza-Third Term			
Hot Lunch -First Term	\$17,652.50		\$13,732.66
Hot Lunch -Second Term			
Hot Lunch - Third Term			
The Fig - First Term	\$1,432.75		\$1,234.00
The Fig - Second Term			
The Fig - Third Term			
Juice Fundraiser	\$288.00		
Poinsettia Fundraiser	\$1,970.00		\$1,574.61
Art Cards by Kids Fundraiser	\$2,702.56		\$50.14
Growing Smiles Fundraiser			
Vaz Art Fundraiser	\$560.00		
Butcher Boys			
Mabel's Labels	\$61.69		
Misc.	\$41.00		
	EXPENSES:		
Hardship Pizza Term 1			\$877.50
Hardship Pizza Term 2			
Hardship Pizza Term 3			
Babysitting			\$40.00
Bank Fees			\$12.00
Website/Domain			\$595.72
Misc.			\$120.70
2024/2025 Wish List			\$1,430.43
Starfish Backpacks			
TOTAL:			
BALANCE		\$83,160.68	

GAMING ACCOUNT		
Opening Balance Nov 18, 2024:		\$11,107.04
	REVENUE:	EXPENSES:
CHQ#00530-0140335580 Thomson		\$258.98
MONTHLY PLAN FEE	\$1.95	
ACCT BAL REBATE		\$1.95
CHQ#00525-3143437679 Wiltse		\$460.83
CHQ#00527-4145120376 Wandelar		\$129.44
BALANCE December 2, 2024:		\$10,257.79

CREDIT ACCOUNTS:				
	Opening Balance	Revenue	Expenses	Balance
Butcher Boys	-\$682.59		\$17.65	-\$664.94
			\$13.98	-\$650.96
		\$100.00		-\$750.96

BUDGET:	
Chq Balance:	\$68,284.79
Wish List 2024/2025	\$22,781.81
BALANCE:	\$45,502.98
Gaming Balance	\$11,610.75
Wish List 2024/2025	5237.89
BALANCE:	\$6,372.86