

BX PAC Meeting Minutes

May 15, 2025, 6:30pm, BX library

In attendance: Cordell Ware (Vice Principal), Trish Hanke (President), Shawna Brooker (Vice President), Lindsey Hawick (Vice President), Katrina Johnson (Treasurer), Amanda Kopyak (Secretary), Alicia Awesome (Member at Large), Amanda Rekdale (DPAC Rep), Danielle Galbraith (Member-at-Large), Selena Russell (Member-at-Large), Natasha Warmenhoven,

Call meeting to order at 6:40 pm by Trish Hanke

- Greetings/introductions
- Discussion and adoption of April 2025 minutes by Amanda R. Motion seconded by Shawna O. **Motion carried.**
- Changes to the BX Elementary PAC Constitution
- Discussion and adoption of additions to agenda
 - Kindergarten math program (Math Up)

Principal's Report: Cordell Ware (Vice Principal)

1. Track and Field

Grades 4-7 students will be at the college tomorrow for our school's track and field day.

2. Field Trips

Field trip season is here! Please check student agendas, teacher emails, and class newsletters to make sure your child doesn't miss out on the fun!

3. Student Learning Updates

Student Learning Updates (Report Cards) will be released to MyED BC on June 26th for families to view.

4. Upcoming Dates

May 15 – Grade 6 immunizations
May 16 – School track and field meet @ the college
May 19 – Victoria Day (School not in session)
May 23 – Anything but a water bottle day
May 23 – Apple Blossom Fair
May 26 – Welcome to Kindergarten
May 28 – Zone Track and Field meet @ the college
May 30 – Zone Track and Field rainout day
June 3 – District Track and Field meet @ the college

June 5 – District Track and Field rainout day
June 13 – Funky Sock Day
June 18 – PAC Appreciation Lunch for Staff
June 26 – Last Day of School (**10:30 dismissal**)
June 27 – Administrative Day (office open 10am-2pm)

**** Proposed changes to Constitution - Membership Vote Required****

- Limitation of Treasurer position to a term of two (2) years. **Vote held. Unanimous yay. 0 nay. Motion carried**
- Creation of co/second Chairperson/President position. **Vote held. 1 yay. 8 nay. Motion denied**

Elections Call: Trish Hanke

- President - VACANT - Alicia Awesome self nominated. No other nominations. **Elected by acclamation**
 - (Trish Hanke moves to Past President role)
- Vice-President - Shawna Orton (name standing). Shawna let her name stand. No other nominations. **Elected by acclamation**
- Vice-President - Lindsey Hawick (name standing). Lindsey let her name stand. **Elected by acclamation**
- Treasurer - Katrina Johnson (name standing). Katrina let name stand. No other nominations. **Elected by acclamation**
- Secretary - Amanda Kopiak (name standing). Amanda let her name stand. No other nominations. **Elected by acclamation**
- DPAC Representative - Amanda Rekdale (name standing). Amanda let her name stand. No other nominations. **Elected by acclamation**
- Member at Large - Selena Russell (name standing). Selena let her name stand. No other nominations. **Elected by acclamation**
- Member at Large - Danielle Galbraith (name standing). Danielle let her name stand. No other nominations. **Elected by acclamation**
- Member at Large - VACANT - Natasha Warmenhoven self nominated. No other nominations. **Elected by acclamation.**

Election Results

- President - **Alicia Awesome**
 - Past President - **Trish Hanke**
- Vice-President - **Shawna Orton**
- Vice-President - **Lindsey Hawick**
- Treasurer - **Katrina Johnson**
- Secretary - **Amanda Kopiak**
- DPAC Representative - **Amanda Rekdale**
- Member-at-Large - **Selena Russell**

- Member-at-Large - **Danielle Galbraith**
- Member-at-Large - **Natasha Warmenhoven**

Treasurer's Report: Katrina Johnson

*see attached report

Hot Lunches have been a great source of funds this year.

The Mother's Day fundraiser raised nearly \$500 this year.

Apple Blossom - People have started purchasing tickets, cheques have been coming in from sponsors

Gaming Account has been updated

Butcher Boys credit has been updated, not including the receipt drive.

Working on applications for Gaming Grant for next year, which has to be submitted by the end of June. Gaming account question from Alicia: if there are gaming grant funds left over at the end of the year, do they roll over. Katrina answers yes, it stays in that gaming account. For example, a school could be saving up for a playground over a couple years.

DPAC Update: Amanda Rekdale

No update, as this month's meeting is tonight

Ongoing Business: Trish Hanke

- Butcher Boys Receipt Drive
Total of \$68,482.96 collected. \$1,712.07 in credit and \$1,712.07 in cash back (which gets deposited into our main account)
- Apple Blossom Fair Update - (Alicia) *Everything is going smoothly. Website is up for pre-ordering food vouchers and tickets/wristbands. Wristbands are a huge hit. The volunteer sign-up has filled up a little bit, but we definitely need more. We for sure need more BBQ volunteers. There will be a DJ this year. Mystery Jars - There will be a GOLDEN mystery jar this year (one for primary, one for intermediate). Whoever gets a ring on the golden jars will be entered into a draw to win the Golden jar.*
 - Adding BX merch and Father's Day socks to the fair. Trish will man the table
- Track Concession Updates - *Patience has been doing an excellent job organizing for us. Thank you!!! The menu has been emailed out to parents so they can send cash with the kids*
- Hot Lunch Discussion - *Hot Lunch coordinators have said to discuss what options we want for next year, and they will add it to the site. Just have to keep in mind the profit margins. Trish suggests bringing options to the next PAC meeting to discuss. It sounds like the general consensus is that families are no longer interested in Boston Pizza. Amanda K. is going to reach out to the sushi company to find out what days they could potentially do next year. Alicia suggests starting an email thread or Google doc to keep a list going*
- Staff Appreciation - *Danielle - Amanda sent out an email to staff to get their orders. Danielle has 2 helpers lined up to help with the cooking beforehand. We are looking for 5 volunteers on the day of (June 18).*

New Business: Trish Hanke

- New fundraiser opportunity for upcoming school year - Trish - Coupon book for merchants between Kelowna and Armstrong. \$35. PAC would get \$12.95/book. Company is only taking in 12 schools for the area. Coupons are valid through Dec 2026.
- Kindergarten Math Program (Math Up) - Mrs. Braun requested (\$1050 for lifetime subscription). It's a single-user license. Math curriculum for kindergarten. We aren't sure if this request has been presented to Lance yet. It would potentially be on next year's wishlist. Katrina is going to respond to Mrs. Braun and suggest she talks to Lance about potentially having it added to the wishlist next year. The PAC has questions regarding how the program could be utilized for more than just one classroom. It was asked if we are potentially opening up the door for other individual classrooms to make similar requests that only benefit one class.
- BX Website - The website has been down for almost a month. Lindsey has contacted the website host multiple times, and is trying to resolve it.
- Lindsey has created a Google drive file for the PAC executive to all access

Member Feedback/Questions: Trish Hanke

Meeting adjourned 8:24 pm

Next meeting held: Monday, June 9, 2025 at 6:30 PM

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Kopiak. Any noteworthy errors or omissions are unintentional.

MAIN ACCOUNT May 15, 2025		
Opening Balance:	\$68,284.79	
	REVENUE:	EXPENSES:
Pizza- First Term	\$15,672.50	
Pizza- Second Term	\$10,902.50	
Pizza-Third Term	\$11,437.50	
Pizza TOTAL	\$38,012.50	\$18,103.32
BP Hot Lunch -First Term	\$17,600.00	
BP Hot Lunch -Second Term	\$12,375.00	
BP Hot Lunch - Third Term	\$14,562.50	
BP Hot Lunch TOTAL	\$44,537.50	\$31,452.71
The Fig - First Term	\$1,432.75	
The Fig - Second Term	\$1,826.50	
The Fig - Third Term	\$1,270.00	
The Fig TOTAL	\$4,529.25	\$3,548.50
Juice Fundraiser	\$288.00	
Poinsettia Fundraiser	\$1,970.00	\$1,574.61
Art Cards by Kids Fundraiser	\$2,702.56	\$50.14
Teacher Appreciation		
BX Merchandise	\$630.19	\$1,192.90
Mother's Day Flower Fundraiser	\$1,795.00	\$1,321.01
Vaz Art Fundraiser	\$560.00	
Butcher Boys		
Mabel's Labels	\$61.69	
Spring Market	\$3,758.30	\$809.98
Grad Rafflebox Fundraiser	\$2,490.00	\$526.31
Apple Blossom Fair	\$2,471.00	\$407.05
Misc.	\$66.00	
	EXPENSES:	
Used Book Fair		\$190.78
Hardship Pizza Term 1		\$877.50
Hardship Pizza Term 2		\$675.00
Hardship Pizza Term 3		\$742.50
Babysitting		\$40.00
Primary Xmas Craft		\$178.00
Bank Fees		\$34.50
Website/Domain		\$595.72
Misc.		\$267.61
2024/2025 Wish List		\$22,397.79
Compassionate Fund		\$300.00
BALANCE	\$84,431.33	

GAMING ACCOUNT		
Opening Balance Feb 10, 2025	\$9,718.61	
	REVENUE:	EXPENSES:
Acct Balance Rebate	\$1.95	
Monthly Plan Fee		\$1.95
Rafflebox Techn MSP	\$4,774.87	
Rafflebox Fees		\$501.31
Gaming License Fee		\$25.00
CHQ#00533-3144647813 Grade 7 Grads		\$1,758.56
CHQ#00532-2144945854 50/50 Winner		\$2,490.00
CHQ#00534-3144698588 Brain Pop Subscription		\$2,844.00
Balance May 15, 2025	\$6,874.61	

Butcher Boys Account			
March 31, 2025	Opening Balance	Revenue	Expenses
	-\$842.16		
		\$351.82	
		\$550.00	
			\$57.35
	<u>Closing Balance</u>		
May 15, 2025	-1686.63		

BUDGET:	
Chq Balance:	\$68,284.79
Wish List 2024/2025	\$22,781.81
Fridge for Kitchen	\$1,400.00
Apple Blossom Fair	\$5,500.00
BALANCE:	\$38,602.98
Gaming Balance	\$11,610.75
Wish List 2024/2025	5237.89
BALANCE:	\$6,372.86