

BX PAC Meeting Minutes

November 18, 2024, 6:30pm, BX library

In Attendance: Lance Johnson (Principal), Shawna Orton (Vice President), Lindsey Hawick (Vice President), Amanda Kopyak (Secretary), Katrina Johnson (Treasurer), Alicia Awesome (Member-at-Large), Danielle Galbraith (Member-at-Large), Amanda Rekdale (DPAC Rep), Dara Roberts, Patience Meaker, Deanna Michaud,

Call meeting to order at 6:37 pm by Shawna Orton

- Greetings/Introduction of attendees and BX PAC Executive
- Discussion and adoption of September 2024 minutes - adopted by Alicia A., seconded by Lindsey H.
- Discussion and adoption of additions to agenda
Deanna Michaud is here on behalf of Gr 7 Grad and would like to discuss some fundraising info

Principal's Report: Lance Johnson (Principal)

1. Volleyball Tournament

BX is hosting the zone tournaments again for our grade 7 teams on November 20 th (boys) and November 21 st (girls). We are hosting the VSS catchment schools tomorrow (November 19 th) after school at VSS for our grade 6 teams. Hosting tournaments helps us show off our school and it also makes it easier for our parents to attend the games.

2. Report Cards

Written learning updates will be released for parents to view after school on December 19 th .

3. Science Fair Presentations

On December 5 th , we have Science World presenting to our K-3 classes in the gym from 9:25-10:10. Our grade 4-7 classes will have a Science World presentation from 10:50-11:35.

4. Food Drive

A former BX student and current VSS student, Emily, is working with our leadership students to have a food drive from December 2nd to December 6th. This is part of Emily's Capstone project for graduation.

5. Entrepreneur Fair

Mr. Stemler is organizing an Entrepreneur Fair for December 13th in our gym. Is this a time that the PAC would like to have baskets advertised for your raffle?

7. Review of School Budget

8. Upcoming Dates

December 19 – Ugly Holiday Sweater Day

December 20 – Last day of school

January 6 – School Reopens

Treasurer's Report: Katrina Johnson

*see attached report

*see final, approved wishlist attached

- Lindsey Hawick to be added to the bank account signing authority
- It has also been determined that while Katrina is listed as signing authority for our main account, she is not on the Gaming account. She will be added as a signing authority on that account as well
- Other items of note:
 - Charged \$1.50/etransfer (but don't pay a monthly fee). We have also been charged every time a transaction detail was viewed online, so there are some hidden costs with the "free" account. Katrina will be putting together different account options to be presented to the PAC

Ongoing Business: Shawna Orton

- Used Book Fair Results - Lindsey and Amanda K. *We raised roughly \$1,100 for the library. WOOHOO!*
- Calendar Sales Results - Alicia Awesome *We sold 56 calendars, which means the school received \$560. Thank you, Vaz Art! Pick-up is scheduled for Friday, November 29. Alicia will handle the pick-up day*
- Hot Lunch Update

- *Labels are back in action*
- *At Exec discussion, decision was made to poll parents regarding new sushi lunch option. Jana and Katlyn will get this going. Price point will be higher than other lunch offerings, but supplier would handle organizing/labeling*
- *Continue slow roll-out for The Fig to make sure it grabs hold before making a permanent option.*
- *Also talking to BPs for other lunch options*
- *Amanda R. shared some information about what options other schools are using for hot lunches.*
- *Christmas Flowers Fundraiser - Shawna - Order will be going in tomorrow.*
- *Christmas Basket Raffle Update Decided to move toward an online option and sell tickets via the hot lunch site. There would be 2-3 baskets of each theme. Trish/Marnee in the process of finding out details for selling online and what gaming license would be required. Amanda K. pointed out that this fundraiser may need to be cancelled due to too short of a time window*
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New Business: Shawna Orton

- *Set Date for school-wide Christmas Treat Day*
 - *Trish will contact the organizing teachers for the Christmas week regarding plans for the week. We propose Tuesday, December 17. We need to check the school calendar to make sure that date works.*
- *Deanna Michaud attended on behalf of the Grade 7 Grad Committee. She spoke on behalf of another grad committee parent regarding setting up a Raffle Box account under the PAC, and Whitney would be willing to be the PAC representative for future use of the Raffle Box. The PAC will look into whether this would create any complexities/complications with our Gaming Grant.*
Question #2 is regarding setting up a bank account for the grad committee. Katrina said the grad committee could potentially transfer the money through the PAC bank account. Katrina to look into a potential option that would work best (possibly being a "collection point" for funds, then writing a cheque for the lump sum)
- *Lindsey suggests the school hosting an Artisan Market like Alexis Park and other schools. Theirs included a 50/50, PAC concession, raffle, silent auction, and every vendor paid \$40 for their table (approx 30 vendors in attendance)*
- *Teach and Learn has posted about shopping nights for individual schools, and this would raise funds as a store credit for the school. Shawna will ask Trish if she has had any communication with the store.*

DPAC Report: Amanda Rekdale

- New SD22 Superintendent attended meeting
- Working on next 3-year calendar
- BCCPAC - DPAC used to pay membership fees for all PACs to be BCCPAC members. It sounds like it will not be covered moving forward (not just this year, but ongoing). Fees have gone up. Amanda discussed whether it is a worthy expense for the PAC. If DPAC is paying for it, does our school also need to pay for a membership?

Member Feedback/Questions: Shawna Orton

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Meeting adjourned : 7:59 pm

Next meeting held: Monday, December 9 at 6:30 PM

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Kopiak. Any noteworthy errors or omissions are unintentional.

MAIN ACCOUNT		November 18, 2024	
Opening Balance:		\$68,284.79	
	<u>REVENUE:</u>		
Pizza- First Term	\$15,422.50	\$4,287.22	
Pizza- Second Term			
Pizza-Third Term			
Hot Lunch -First Term	\$17,056.25	\$7,621.00	
Hot Lunch -Second Term			
Hot Lunch - Third Term			
The Fig - First Term	\$1,326.00	\$511.00	
The Fig - Second Term			
The Fig - Third Term			
Juice Fundraiser	\$288.00		
Poinsettia Fundraiser			
Art Cards by Kids Fundraiser			
Growing Smiles Fundraiser			
Vaz Art Fundraiser			
Butcher Boys			
Mabel's Labels	\$61.69		
Misc.	\$41.00		
	<u>EXPENSES:</u>		
Hardship Pizza Term 1		\$877.50	
Hardship Pizza Term 2			
Hardship Pizza Term 3			
Babysitting		\$40.00	
Bank Fees		\$15.00	
Website/Domain		\$595.72	
Misc.		\$120.70	
2024/2025 Wish List		\$1,430.43	
Starfish Backpacks			
TOTAL:			
BALANCE:		\$87,252.07	

GAMING ACCOUNT			
Opening Balance:		\$2,470.75	
	<u>REVENUE:</u>		<u>EXPENSES:</u>
2024/2025 Gaming Grant	\$9,140.00		
Monthly Fee		\$1.95	
CHQ#00528-1144055607 Rivard		\$269.08	
CHQ#00524-1144328496 Edwards		\$230.73	
Monthly Fee		\$1.95	
TOTAL:			
BALANCE:		\$11,107.04	

CREDIT ACCOUNTS:				
	<u>Opening Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Balance</u>
Butcher Boys	-\$682.59		\$17.65	-\$664.94
			\$13.98	-\$650.96
Teach & Learn	0.00			

BUDGET:	
Chq Balance:	\$68,284.79
Wish List 2024/2025	\$22,781.81
BALANCE:	\$45,502.98
Gaming Balance	\$11,610.75
Wish List 2024/2025	\$237.89
BALANCE:	\$6,372.86

Table 1

ITEM	DESCRIPTION	COST	YES	NO	ACCT
Hardship Account	School General	\$800.00			
Bussing for Field Trips (\$250 x 21 Classes)	School General	\$5250.00			
Classroom Accounts (\$250 x 23)	School General	\$5750.00			
*includes fine arts/learning centre					
Grade 7 Grad (currently 59 students x \$65)	School General	\$3835.00			
Refereeing for volleyball/basketball	School General	\$900.00			
Elementary Athletic Association Fees	School General	\$700.00			
Leadership	School General	\$100.00			
Pizza parties for sports teams	School General	\$600.00			
BX Bears Draw	School General	\$500.00			
Coach's Recognition Celebration	School General	\$450.00			
		\$18885.00			GENERAL
BRAINPOP Subscription		\$2844.00			GAMING
ALEX ANDERSON					
Cash Drawer Tray	Currency education	\$77.96			
Painting Canvases (set of 24)	Special Occasion Projects	\$54.76			
Desktop Painting Drying Rack	*shared item for multiple classrooms	\$142.89			
Play Doh	3D Art projects and Centres	\$33.60			
		\$309.21			GAMING
ROMY HIEMSTRA					
Books for Reading Together Program	New books for the program	\$300.00			GENERAL
RIPLEIGH BOWERS					
Time Timer	Used for calmer classroom transitions	\$62.71			GAMING
RACHEL SHEEHAN					
Unifix Cubes Pack of 300-10 Colors	Math and literacy skills	\$109.89			GAMING
RHYA WANDELER					
10 Sided Dice	Numeracy Games for blocks	\$13.22			
Decks of Cards x 12	Numeracy Games for blocks	\$27.99			
Calculators x 36	Numeracy Games for blocks	\$76.16			
Book: Ghosted	Classroom reading on sportmanship	\$11.54			
		\$128.91			GAMING
SHAY BEST					
Battle of the Books	New books	\$650.00			
Battle of the Books	Prizes	\$250.00			
		\$900.00			GENERAL

ANDREA TAFIREN					
Desk Dividers x 24	To create quiet work areas	\$87.35			
Whiteboard erasers x 40	For individual student use	\$25.75			
		\$113.10			GAMING
SARAH KWANTES					
Prime Climb Mathematical Board Game	Math blocks support	\$43.70			
Whiteboards (2 sided with grid) x 10	Math blocks support	\$90.76			
Fidget Tools	Regulation and focus	\$97.37			
		\$231.83			GAMING
MEGAN WILTSE					
Classroom Drying Rack	*holds 27 pieces	\$148.79			
Board Games	10 various games	\$315.13			
		\$463.92			GAMING
ANGIE RIVARD					
Chapter books		\$106.97			
120 Pocket Chart	Numeracy instruction	\$40.84			
Mesh Zipper Pouch 24pk	Block storage	\$27.99			
Elkonin Box Magnetic Answer Board 6pk	Phonic instruction	\$57.84			
Canvas Boards x 24	Art projects	\$36.95			
		\$270.59			GAMING
MEGHAN BLACK					
Mobile Standing Desk	Student use for alternative learning space	\$145.59			
Liorque Visual Timer	Activity transition	\$27.20			
Sensory Fidget Tubes 4pk	Regulation and focus	\$39.17			
		\$211.96			GAMING
STEFFI VAN DUN					
Gimkit 12 month subscription	Educational game show for class	\$83.00			
Hearts for dissection	Science	\$100.00			
		\$183.00			GENERAL

BRENDA THOMSON					
Plus-Plus Basic toy set 600 pieces	Motor skills and centres	\$39.31			
Loom Rubber Bands Refill 12750 pieces	Centres projects	\$24.63			
1000 piece bead set	Centres projects	\$16.04			
Press Start! Book series	reading	\$74.54			
Noise Canceling headphones x 4		\$85.15			
Coogam Wooden Tangram Puzzle	Problem solving and perseverance	\$21.27			
		\$260.94			GAMING
COOKE/NAKUCYJ					
Place Value Disks	Math skills	\$35.82			
Zipper File Bags (1 per student)	Base block storage	\$35.82			
LED Finger Lights	Read-To-Self	\$20.11			
Elkonin Box Magnetic Answer Board 6pk	Reading helper	\$57.83			
Slam Words Quick Spelling Game	Literacy stations	\$33.94			
		\$183.52			
OWEN STEMLER					
Dremel Multi Tool x 5	A.D.S.T usage (woodworking)	\$330.29			GENERAL
KAREN HOLMAN					
Perler Beading supplies	6 orders of approx \$300 each	\$2000.00			GENERAL
MITCH EDWARDS					
Marble Run	75 piece kit	\$57.11			
80 Pack Fidget Toys		\$30.31			
Rubik's Cube Master x 2		\$36.14			
Rubik's Cube Classic x 2		\$23.28			
K'NEX	529 piece kit	\$83.99			
		\$230.83			GAMING
GENERAL ACCOUNT: \$22,598.29					
GAMING ACCOUNT: \$5421.41					
	GRAND TOTAL REQUESTED	\$28019.70			