

BX PAC Meeting Minutes

January 13, 2025, 6:30pm, BX library

In Attendance: Lance Johnson (Principal), Shawna Orton (Vice President), Lindsey Hawick (Vice President), Katrina Johnson (Treasurer), Amanda Kopyak (Secretary), Amanda Rekdale (DPAC Rep), Danielle Galbraith (Member-at-Large), Katlyn Soanes, Jana Gohl, Sarah Lauman

Call meeting to order at 6:34 pm by Shawna O.

- Greetings/Introduction of attendees and BX PAC Executive
- Discussion and adoption of December 2024 minutes - adopted by Lindsey H., seconded by Amanda R. **Motion carried.**
- Discussion and adoption of additions to agenda

Principal's Report: Lance Johnson (Principal)

1. PAC Market

Information to grade 6 & 7 parents was emailed to them on January 9th. Lindsey has a link for them to go to if they want to apply for a table to sell their products at the market.

2. Basketball

League schedule starts on January 22/23 and goes to February 19/20. Grade 6 & 7 boys' teams play on Wednesdays and Grade 6 & 7 girls' teams play on Thursdays. Zone playoffs are on February 26/27. We will be hosting. Please let me know if the PAC is wanting to do a concession during the zone playoffs. *We will offer to Grade 7 Grad Committee to run it, otherwise PAC will do it.*

3. Lockdown Practice

We have a lockdown practice on Tuesday, January 14th @ 10:00. An RCMP member will be in attendance. After the lockdown drill, BX will have 3 more fire drills that we are required to do. These will occur on April 8, 9 & 10.

4. Registration/Transfer Applications

Registration for Kindergarten and for student transfer applications for the 2025/2026 school year begins on January 15th at 9:00 am. The VSS Family of Schools are closed to out of catchment transfers. Ellison Elementary, Alexis Park Elementary, and Seaton Secondary are also closed to out of catchment transfers.

5. Odd Squad Presentations

On February 7th, Doug Spencer will present to our grade 6 & 7 students about gangs, drugs, vaping and peer pressure.

6. Upcoming Dates

January 24 - Professional Development Day (no school for students)

February 13 - Dinner Party Attire Day

February 14 - Professional Development Day (no school for students)

February 17 - Family Day (School is not in session)

February 26 - Pink Shirt Day

Treasurer's Report: Katrina Johnson

*see attached report

- Updated the first term of hot lunch with revenue & expenses
- Rafflebox is all set up for PAC to use. Whitney has a good handle on using the site and is excited to put it to good use.
- Hardship Pizza numbers have been updated
- BB account has been updated
- Section added to budget for ABF. Katrina recommends increasing the budget as it doesn't appear the BB credit will be able to cover all food costs, based on previous years' numbers. Budget has been increased by \$1,000 over last year

DPAC Update: Amanda Rekdale

- There was a brief budget meeting for DPAC. Mainly a brainstorming session on getting ideas from PACs on how to best spend money. One idea was building a "toolkit" for PAC treasurers to use year after year. It would give each PAC an idea of how things should be done. This would help protect the PACs and volunteers against intentional and unintentional fraud, etc. Another suggestion were for anti-bullying, anti-racism presentations, etc. with any leftover money. *Katrina's feedback is that the changes made to safeguard PACs are great, but very time consuming. A lot of the time is spent researching changes and how to properly do*

things, so having a toolkit might mitigate some of that time spent. Katlyn suggests for DPAC to regularly re-evaluate the “toolkit” to make sure it stays updated with any changes over time

- *If any other ideas come up at the next DPAC meeting next week, Amanda will share with us*

Ongoing Business: VP

- *Spring Market Updates (Lindsey H.) Market will be Saturday, April 5 from 10-3 pm. We currently have approximately 15 vendors signed up, including 5 BX Elementary students. We will have a few vendors set up outside, with the majority of vendors in the gym. We are looking for silent auction donations, so if anyone knows of any local businesses willing to donate, let us know! We might need a few volunteers the day of.*
- *Apple Blossom Fair - Alicia and Josh Awesome have decided to take on the fair. YAY! Thank you! Lindsey and Alicia are sitting down next week to discuss everything, and shortly thereafter a date for the first meeting will be set.*
- *Teach & Learn Night results - no one has heard final numbers yet*
- *BX Merch Update: we are running toques, socks, jibbitz, stickers and t-shirts to start. We should have everything on hand for the Spring Market*
- *The PAC kitchen renovation is currently underway. Our current fridge is not running very efficiently. Vote to spend money on a new fridge - unanimous yes.*

New Business: VP

- *Butcher Boys Receipt Drive - promotion ideas to make it a strong one! Posters around school. Sundae party contest for a couple classes that bring in the most receipts*

Member Feedback/Questions: Trish Hanke

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Meeting adjourned : 7:01 pm

Next meeting held: Monday, February 10, 2025 at 6:30 pm

Note: These minutes are the best interpretation of discussions held during the meeting by Amanda Kopiak. Any noteworthy errors or omissions are unintentional.

MAIN ACCOUNT		January 13, 2025	
Opening Balance:		\$68,284.79	
		<u>REVENUE:</u>	<u>EXPENSES:</u>
Pizza- First Term	\$15,672.50		\$9,703.30
Pizza- Second Term	\$9,102.50		\$410.74
Pizza-Third Term			
Hot Lunch -First Term	\$17,600.00		\$14,453.71
Hot Lunch -Second Term	\$10,443.75		\$680.39
Hot Lunch - Third Term			
The Fig - First Term	\$1,432.75		\$1,234.00
The Fig - Second Term	\$1,657.00		\$360.00
The Fig - Third Term			
Juice Fundraiser	\$288.00		
Poinsettia Fundraiser	\$1,970.00		\$1,574.61
Art Cards by Kids Fundraiser	\$2,702.56		\$50.14
Growing Smiles Fundraiser			
Vaz Art Fundraiser	\$560.00		
Butcher Boys			
Mabel's Labels	\$61.69		
Spring Market	\$120.00		
Grad Rafflebox Fundraiser			\$25.00
Misc.	\$41.00		
		<u>EXPENSES:</u>	
Hardship Pizza Term 1			\$877.50
Hardship Pizza Term 2			\$675.00
Hardship Pizza Term 3			
Babysitting			\$40.00
Bank Fees			\$9.00
Website/Domain			\$595.72
Misc.			\$120.70
2024/2025 Wish List			\$20,845.04
Starfish Backpacks			
TOTAL:			
BALANCE		\$76,556.94	

GAMING ACCOUNT	
Opening Balance Nov 18, 2024:	\$11,107.04
	<u>REVENUE:</u> <u>EXPENSES:</u>
CHQ#00530-0140335580 Thomson	
MONTHLY PLAN FEE	\$1.95
ACCT BAL REBATE	\$1.95
CHQ#00525-3143437679 Wiltse	\$460.83
CHQ#00527-4145120376 Wandelar	\$129.44
CHQ#00526-3140278757 Bowers	\$62.71
CHQ#00531-3143549876 (BX Elementary C/o Black)	\$208.23
MONTHLY PLAN FEE	\$1.95
MONTHLY PLAN FEE REBATE	\$1.95
CHQ#00529-1140622194	\$268.24
BALANCE Jan 13, 2025:	\$9,718.61

CREDIT ACCOUNTS:				
	Opening Balance	Revenue	Expenses	Balance
Butcher Boys	-\$650.96	\$100.00		-\$750.96
			\$42.86	-\$708.10
		\$538.77		-\$1,246.87
			\$279.60	-\$967.27
			\$87.40	-\$879.87
January 2, 2025	-879.87			

BUDGET:	
Chq Balance:	\$68,284.79
Wish List 2024/2025	\$22,781.81
Apple Blossom Fair	\$5,500.00
BALANCE:	\$40,002.98
Gaming Balance	\$11,610.75
Wish List 2024/2025	5237.89
BALANCE:	\$6,372.86